

Minutes from LVHCC MEETING HELD on 30 Jul 25 at 1900 in the Main Hall

Present: Keith Arrowsmith, Roger Blake, Jo Comino, Matt Flowerday (Treasurer) , Phil Mark, Kim Smith (Secretary), Mark Tait, Martin Vincent (Chair), David Willis, Barbara Watkins (LGPC)

Apologies Paul Cooper James, Matthew Lloyd, Sarah Arrowsmith

Minutes of meeting 21 May 25

Chair

Matters Arising

Safeguarding policy extant but needs review - discuss later in meeting

Trustee induction pack still in progress Proofed and with MV ready to go. JC to forward to all trustees for comment.

Minutes were read, approved and signed.

Conflict of Interest. nil

Licensing matters. nil

Chair

Queens Jubilee Grant award - The potential award was discussed and is specifically not for maintenance. Disabled toilet is critical area but probably doesn't cost enough to justify an application since only covers 20% of project cost. Minimum grant is £7500.

Some discussion about how much reserves we need to hold to inform how much we might spend on projects. At Next Meeting discuss likely costs of spending in next 12 months including accessible toilets. MV RB

Support for LW Social Group Organiser JAB is standing down and needs assistance to find replacement. MV to speak to Jane AB and LGPC will also try and find volunteer.

Safeguarding

Tags to be worn at events

Policy DW examined current policy which remains extant. Certain requirements in law need examining to see what changes are needed. DBS not required. Most aspects would be driven by a risk assessment which MT does for particular events/activities. DW/MT will discuss wording for policy taking into account MT thoughts on simplification and briefing DW on risk assessment. Package then for approval at next meeting.

Need whistleblowing policy as well as a designated safeguarding lead. Needs to be included in Policies which are accepted by committee and individual hirers in their agreements.

Add safeguarding line to Trustees acceptance at AGM ACTION Sec

Hirers Letter to include Safeguarding policy acceptance.

Final thought, we should take the opportunity to think about risks that we may encounter, an annual process may well be appropriate.

Trustee Induction pack has now been circulated by JC, comments welcome

Finance

Phil Mark potential sources of funding. Severn Trent community fund has cash available 2-20 k pot closes at end aug. Focus is healthy lifestyles - PM will consider options and see if draft application is appropriate. Projects can't be retrospective.

Treasurer

See attached report. Expect some main costs repairing wall and ramps costs. MF will examine how much solar has generated despite problems with reclaiming export payments. New electricity supplier required in Sep, research needed about best Business supplier open to us.

Tenants - still waiting to let Room 5.

Entertainments See Attached Report. Rain or Shine and Family Fun Day in immediate future. Flicks films booked into Jan 26. Wildlife Group will have a Film and profits split between Group and LCC

Arts Hub More Info required before project can progress.

Hygiene Inspection will take place at a forthcoming Lazy Lunch meeting.

Website being updated. Need 2 step verification for Workspace. Policies available on Workspace for Trustees to monitor.

Disabled Ramp Options. Steps have been repaired, waiting for quotes for ramp between path and hedge.

Community Garden. Looks super full of stuff, veg will be available in Aug FS. Some seeds purchased together with ancillary expenditure. Work party will be needed end Sep.

DC Garden Services booked to cut grass before ROS and Funday.

First SATURDAY 2 Aug Kim Lead. Ailsa handing over as catering co-ordinator, her help needs to be acknowledged.

ACTION SEC

AGM needs to be tabled with 1 month's notice to approve audited accounts. 1st Oct booked in diary to be followed by Committee meeting.

ACTION SEC

AOB

We have a surplus portable speaker, The Parochial Church Council has bought a new speaker that is available for us. The Sun would like to buy the old one, agreed

Offer made for Blue Ray player in Room 9 agree to sell. JC to action

Question arose about hire charges for memorial events. Policy agreed that hire charges should apply for consistency.

Meeting closed at 20:45